

## Greenwood Village Community Association Application for Activity Passes

This form must be filled out, signed and returned to the GVCA office by the Owner. When using the pool, lake, saunas, playground, and tennis courts you MUST have your activity pass with you.

Only pass holders will be admitted to the facilities. Failure to present your pass will result in non-admittance.

Non-payment of association fees will result in non-admittance to all recreation facilities.

*Article IV, Section 3, C. " The right of the Association to suspend the enjoyment rights of any Member for any period during which any assessment remains unpaid, and the right of the Association to suspend the enjoyment rights of any Member or person to whom the rights are extended pursuant to Section 4 of this Article IV..."*

- GVCA Activity passes are free and do not expire. Damaged passes are replaced for free when you turn in the old passes.
- If your pass is lost there is a **\$5.00** charge for a replacement pass.
- Activity passes are only issued ONE to each Member. Members are:
  - Owners, and immediate family members of the owners residing in Greenwood, or
  - Tenants residing in Greenwood, unless restricted by their lease. By signing this Form, Owners are giving their right to use the amenities to their tenant(s).
- Activity passes will not be issued for visiting family members or children whom you baby-sit.
- Guest passes may be purchased for \$10.00 each and may be used on an unlimited basis for one year. Guest passes are valid from the date you purchase the guest passes to that date of the following year. There is a limit of two guest passes per unit. Five (5) year guest passes can be purchased at a reduced rate.
- Daily guests passes are \$3.00, residents are limited to 5 guests.
- Members must accompany their guests to the pool and sign them in.
- Giving your activity pass to anyone else will result in a 30 day suspension.

GREENWOOD ADDRESS \_\_\_\_\_

TELEPHONE (H) \_\_\_\_\_ (B) \_\_\_\_\_

**IN CASE OF EMERGENCY CONTACT:**

1. \_\_\_\_\_ PHONE \_\_\_\_\_

2. \_\_\_\_\_ PHONE \_\_\_\_\_

**LIST ALL FAMILY MEMBERS/ TENANTS IN HOME AND THEIR BIRTHDATES.**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

For Office Use	
Verification Code	Verified by (Initials)

**GUEST PASSES:** 1 YEAR \_\_\_ One (\$ 10) \_\_\_ Two (\$20) or 5 YEAR \_\_\_ One (\$40) \_\_\_ Two (\$80)

IF YOU ARE PURCHASING GUEST PASSES PLEASE MAKE CHECKS PAYABLE TO "GVCA".

I certify that the above information is correct and the names listed are permanent residents of the unit.

OWNER'S NAME: \_\_\_\_\_

OWNER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR OFFICE ACCOUNT NUMBER \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

USE ONLY: GUEST PASS EXPIRATION DATE: \_\_\_\_\_

## GVCA Proof of Residency Documents

To be issued a GVCA Activity Pass, one of the unit owners of record at Summit County must complete and sign the GVCA Activity Form listing all the residents living in the unit, and must also provide proof of residency for each resident who is not listed as an owner of record. The following documents accepted by the State of Ohio will be accepted by GVCA, provided the document matches the resident's name and the unit's address.

### Initial Document Provided as Proof of Residency

- \_\_\_\_\_ 1) OHIO DRIVER'S LICENSE.
- \_\_\_\_\_ 2) SCHOOL RECORD OR TRANSCRIPT - Must be certified copy.
- \_\_\_\_\_ 3) OHIO CONCEALED WEAPONS PERMIT - A valid issued permit with photograph.
- \_\_\_\_\_ 4) OFFENDER RELEASE IDENTIFICATION CARD - Valid cards issued by:
  - \_\_\_\_\_ a) The Ohio Department of Rehabilitation and Correction,
  - \_\_\_\_\_ b) The Department of Youth Services, or
  - \_\_\_\_\_ c) The U.S. Probation Department - Northern District of Ohio
- \_\_\_\_\_ 5) CHANGE OF ADDRESS CARD - Issued by the Ohio Bureau of Motor Vehicles.
- \_\_\_\_\_ 6) CHECKING, SAVINGS, or ONLINE BANK STATEMENT - Issued within the last 60 days.
- \_\_\_\_\_ 7) CREDIT CARD STATEMENT - From a major credit card issuer or major retail store, and issued within the last 60 days.
- \_\_\_\_\_ 8) OHIO BMV VEHICLE REGISTRATION MAIL-IN RENEWAL NOTICE.
- \_\_\_\_\_ 9) PAYCHECK STUB - Issued within the last six months.
- \_\_\_\_\_ 10) SOCIAL SECURITY ADMINISTRATION DOCUMENT.
- \_\_\_\_\_ 11) UTILITY BILL - From an electric, telephone, water, sewer, cable, satellite, natural gas, heating oil, or propane provider, and issued within the last 60 days.
- \_\_\_\_\_ 12) CHILD SUPPORT CHECK STUB - From Ohio Department of Job and Family Services.
- \_\_\_\_\_ 13) FEDERAL or OHIO INCOME TAX RETURN - Copy not more than 18 months old with proof of filing.
- \_\_\_\_\_ 14) COURT ORDER OF PROBATION, PAROLE, or MANDATORY RELEASE.
- \_\_\_\_\_ 15) PREMISES LIABILITY, LIFE INSURANCE, or AUTOMOBILE LIABILITY POLICY or CARD - Current and valid.
- \_\_\_\_\_ 16) INSTALLMENT LOAN CONTRACT - From a bank or other financial institution.
- \_\_\_\_\_ 17) MORTGAGE ACCOUNT or PROOF OF HOME OWNERSHIP.
- \_\_\_\_\_ 18) OHIO RESIDENT HUNTING or FISHING LICENSE - Current or previous year.
- \_\_\_\_\_ 19) PROFESSIONAL LICENSE - Issued by an Ohio governmental agency.
- \_\_\_\_\_ 20) PROPERTY TAX BILL or RECEIPT.
- \_\_\_\_\_ 21) PUBLIC ASSISTANCE CHECK STUB or FOOD STAMP CARD - Issued by a governmental agency.
- \_\_\_\_\_ 22) OHIO SALES TAX or BUSINESS LICENSE.
- \_\_\_\_\_ 23) SELECTIVE SERVICE REGISTRATION ACKNOWLEDGEMENT CARD.
- \_\_\_\_\_ 24) TRANSPORTATION SECURITY ADMINISTRATION (TSA) LETTER.
  
- \_\_\_\_\_ 25) "GVCA PROOF OF OHIO RESIDENCY — CERTIFIED STATEMENT" in the following situations where **none** of the above forms of proof are available:
  - \_\_\_\_\_ a) In the case of a dependent child below mandatory school age, from the CHILD'S PARENT OR GUARDIAN who is verified as living at the same address, signed in the presence of a GVCA official, or
  - \_\_\_\_\_ b) In the case of married person, from the applicant's spouse who is verified as living at the same address, signed in the presence of a GVCA official. **Proof of marital relationship is required.**

## GVCA PROOF OF OHIO RESIDENCY-CERTIFIED STATEMENT

This form must be completed when the Applicant for GVCA Activity Pass cannot provide proof of a Greenwood Village street address through documents on the GVCA Proof of Residency Documents list.

- A dependent child may have an address confirmed by a parent or guardian who has proof for the same address.
- A married person may have an address confirmed by a spouse who has proof for the same address.

**PLEASE TYPE OR PRINT ALL INFORMATION LEGIBLY. ALL FIELDS ARE REQUIRED, EXCEPT WHERE NOTED.**

APPLICANT'S FIRST NAME	M. I.	LAST NAME	DATE OF BIRTH
STREET #	STREET NAME		UNIT #
			CITY, STATE, ZIP Sagamore Hills, Ohio, 440676

I certify that I am the person described above, that I am a permanent resident of Greenwood Village in Sagamore Hills, Ohio, that I do not have documentary proof for the above street address, that I am authorized to use the above address to receive mail and legal notices, and that I request that the address be entered as my address for any GVCA Activity Pass issued to me.

APPLICANT'S SIGNATURE: X \_\_\_\_\_ DATE: \_\_\_\_\_

**CERTIFICATION BY PARENT OR GUARDIAN OF DEPENDENT CHILD OR SPOUSE OF MARRIED APPLICANT**

<input type="checkbox"/> PARENT OR STEP-PARENT <input type="checkbox"/> GUARDIAN <input type="checkbox"/> SPOUSE		
FIRST NAME	M.I.	LAST NAME

I certify that I am the parent, stepparent, guardian, or spouse of the applicant as indicated above, that the applicant is a permanent resident of Greenwood Village in Sagamore Hills, Ohio, that my address and the applicant's address are the same, and that I have presented documentary proof of my Greenwood resident street address.

PARENT / GUARDIAN / SPOUSE SIGNATURE: X \_\_\_\_\_ DATE: \_\_\_\_\_