

D. REQUIREMENTS MATRIX (Revised 08/16/2022)

Go down the list until you find your project, then across to find what information you need to submit with your request. Each item does not need its own page, so combine where appropriate.

All Single Family Homeowner Requests require your neighbor's signatures. (Except **)

All Condo Resident Requests require condo board or mgmt. co. signature.

Temporary Access * - If you need access across property not your own, please show location.

Project Schedule - If over 9 months, include a schedule.

* - These items may be combined on a page.

Required Information

Project	More Details Found in Section(s):	Required Information																	
		Plot Map Showing Location *	Drawing - Top or Plan View *	Drawing - View from Side	Dimensions *	Literature on Product(s)	Color (Chips or Samples)	Samples of Materials	Footer/Support - material and depth	Storage Location of building materials *	Landscaping Plan *	Grading Plan *	Drainage Plan showing Direction of Water Flow *	Erosion Control Plan *	Details - See Definition Page	Wiring/Piping Location *	Hours of Operation	Before* Photo	
		Y = Yes (Required)																	
Home																			
Back-up Power, Battery or Generator - Permanent	III.C, Attachment 12	Y	Y	Y	Y	Y			Y			Y			Y	Y			
Combining/Dividing Units or Lots	II.B, II.C	Y	Y	Y															
Deck - Addition/Removal/Repair/Replacement	III.C	Y	Y	Y	Y	Y	Y	Y										Y	
Gutter - Addition/Removal/Replacement	III.E		Y	Y	Y	Y	Y				Y	Y	Y					Y	
Home - New (ACC Approves) or Replacement, Room Additions or Removals, including Storage Rooms	II.B, II.C	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y					Y	
Hot Tub/Jacuzzi - Outdoor	III.C	Y	Y		Y		Y		Y							Y			
Painting, Different Color	III.B					Y	Y											Y	
Patio - Addition/Replacement/Removal	III.C	Y	Y		Y	Y	Y	Y		Y	Y							Y	
Porch - Addition/Replacement/Removal	III.C	Y	Y	Y	Y	Y	Y	Y		Y								Y	
Porch - Upgrade - Roof or Enclosing	III.C		Y	Y	Y	Y	Y											Y	
Retractable Awnings	III.C, Attachment 10	(See Attachment 10 Checklist)																	
Roofing - Addition/Replacement/Removal	Attachment 2				Y	Y	Y	Y											
Siding - Addition/Replacement/Removal	Attachment 2					Y	Y	Y											
Solar Devices** - Addition/Replacement/Removal	Attachment 12	Y	Y	Y	Y	Y	Y									Y	Y		
Home Business	III.V, Attachment 7	Home Businesses use a special ACCES request form, available at the GVCA Office.																	
Yard																			
Basketball Hoop - Permanent	III.H	Y							Y										
Clothes Line	III.N	Y																	
Compost Piles and Bins	III.R	Y			Y														
Drainage - Change/Addition/Replacement/Removal	III.F	Y	Y		Y			Y	Y			Y	Y	Y				Y	
Driveway - Addition/Replacement/Removal	II.B, II.C	Y	Y		Y	Y			Y			Y	Y					Y	
Fence - Deer Netting	III.D	Y	Y	Y	Y	Y													
Fence - Invisible Dog Fence	III.L	Y	Y			Y											Y		
Fire Pit or Fireplace - Permanent	III.C	Y			Y	Y				Y									
Flag Pole	III.G	Y			Y	Y	Y		Y						Y			Y	
Grading Changes	III.E, III.F	Y	Y								Y	Y	Y	Y				Y	
Landscaping - Adding/Removing Borders, Blocks or Rocks	III.E	Y	Y	Y	Y	Y			Y		Y								
Landscaping - Ground Cover Changes	III.E	Y				Y					Y								
Landscaping - New Bed/Design (see Grading Changes)	III.E	Y	Y	Y	Y	Y				Y									
Landscaping - Sprinkler System	III.P	Y	Y										Y	Y			Y		
Lighting and Cameras	III.M, Attachment 5	Y	Y	Y	Y	Y									Y	Y	Y		
Mailbox - Other than Pre-approved Design	III.T, Attachment 6		Y	Y	Y	Y	Y		Y										
Play Equipment - Higher than 3 feet	III.H	Y	Y	Y	Y	Y	Y			Y									
Pond - Decorative	III.F	Y	Y	Y	Y	Y					Y	Y	Y						
Sidewalk / Steps - Addition/Replacement/Removal	III.C	Y	Y		Y	Y	Y	Y	Y			Y	Y					Y	
TV and Sound System - Exterior	III.M, III.Q	Y	Y	Y		Y	Y								Y	Y	Y		
Trees - Tree Removal	III.E	Y																	
Walls - Privacy Screening	III.D, III.E	Y	Y	Y	Y	Y	Y		Y										
Walls - Structural Retaining Walls	III.D	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y					