

Greenwood Village Community Association Application for Activity Passes

This form must be filled out, signed, and returned to the GVCA office by the Owner of the address listed below, or by the verified legal representative of the Owner.

- When using the pool, lake, saunas, playground, and tennis courts Members MUST carry their activity pass.
- Only pass holders will be admitted to the facilities. Failure to present their pass will result in non-admittance.
- Non-payment of association fees will result in non-admittance to all recreation facilities:
Article IV, Section 3, C. "The right of the Association to suspend the enjoyment rights of any Member for any period during which any assessment remains unpaid, and the right of the Association to suspend the enjoyment rights of any Member or person to whom the rights are extended pursuant to Section 4 of this Article IV..."
- Activity passes are only issued ONE to each Member. Members are:
 - Owners, and immediate family of the Owners residing in Greenwood, or
 - Tenants residing in Greenwood, unless restricted by their lease. By signing this Form, Owners are giving their right to use the amenities to their tenant(s).
- GVCA Activity passes are free and do not expire. Damaged passes are replaced for free if returned to the office.
- If your pass is lost or stolen there is a \$5.00 charge for a replacement pass.
- Activity passes will be issued only for Members whose residence in Greenwood has been verified.
- Guest passes may be purchased for \$10.00 each and may be used on an unlimited basis for one year. Guest passes are valid from the date you purchase the guest passes to that date of the following year. There is a limit of two guest passes per unit. Five (5) year guest passes can be purchased at a reduced rate.
- Daily guests passes are \$3.00 per guest. Each Greenwood residential unit is limited to 5 guests at one time.
- **Members must accompany their guests to the pool and sign them in.**
- **A Member giving their activity pass to anyone else will result in their 30 day suspension.**

GREENWOOD ADDRESS _____

TELEPHONE (H) _____ (B) _____

IN CASE OF EMERGENCY CONTACT:

1. _____ PHONE _____
 2. _____ PHONE _____

LIST ALL FAMILY MEMBERS/ TENANTS IN HOME AND THEIR BIRTHDATES.

1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____

For Office Use	
Verification Code	Verified by (Initials)

GUEST PASSES: 1 YEAR ___ One (\$10) ___ Two (\$20) or 5 YEAR ___ One (\$40) ___ Two (\$80)

IF YOU ARE PURCHASING GUEST PASSES, PLEASE MAKE CHECKS PAYABLE TO "GVCA".

I certify that the above information is correct and the names listed are permanent residents of the unit.

OWNER'S NAME*: _____ (*Initial Here ___ if Legal Representative.)

OWNER'S SIGNATURE*: _____ DATE: _____

FOR OFFICE ACCOUNT NUMBER _____ APPROVED BY: _____

USE ONLY: Guest Pass A Expiration: Old Date _____ New Date _____
 Guest Pass B Expiration: Old Date _____ New Date _____

GVCA Proof of Residency Documents

To be issued a GVCA Activity Pass, one of the unit Owners of Record at Summit County, or verified legal representative, must complete and sign the GVCA Activity Form listing all the residents living in the unit, and must also provide proof of residency for each resident who is not listed as an Owner of Record. The following documents accepted by the State of Ohio will be accepted by GVCA, provided the document matches the resident's name and the unit's address.

Initial Document Provided as Proof of Residency

- _____ 1) OHIO DRIVER'S LICENSE.
- _____ 2) SCHOOL RECORD OR TRANSCRIPT - Must be certified copy.
- _____ 3) OHIO CONCEALED WEAPONS PERMIT - A valid issued permit with photograph.
- _____ 4) OFFENDER RELEASE IDENTIFICATION CARD - Valid cards issued by:
 - _____ a) The Ohio Department of Rehabilitation and Correction,
 - _____ b) The Department of Youth Services, or
 - _____ c) The U.S. Probation Department - Northern District of Ohio
- _____ 5) CHANGE OF ADDRESS CARD - Issued by the Ohio Bureau of Motor Vehicles.
- _____ 6) CHECKING, SAVINGS, or ONLINE BANK STATEMENT - Issued within the last 60 days.
- _____ 7) CREDIT CARD STATEMENT - From a major credit card issuer or major retail store, and issued within the last 60 days.
- _____ 8) OHIO BMV VEHICLE REGISTRATION MAIL-IN RENEWAL NOTICE.
- _____ 9) PAYCHECK STUB - Issued within the last six months.
- _____ 10) SOCIAL SECURITY ADMINISTRATION DOCUMENT.
- _____ 11) UTILITY BILL - From an electric, telephone, water, sewer, cable, satellite, natural gas, heating oil, or propane provider, and issued within the last 60 days.
- _____ 12) CHILD SUPPORT CHECK STUB - From Ohio Department of Job and Family Services.
- _____ 13) FEDERAL or OHIO INCOME TAX RETURN - Copy not more than 18 months old with proof of filing.
- _____ 14) COURT ORDER OF PROBATION, PAROLE, or MANDATORY RELEASE.
- _____ 15) PREMISES LIABILITY, LIFE INSURANCE, or AUTOMOBILE LIABILITY POLICY or CARD - Current and valid.
- _____ 16) INSTALLMENT LOAN CONTRACT - From a bank or other financial institution.
- _____ 17) MORTGAGE ACCOUNT or PROOF OF HOME OWNERSHIP.
- _____ 18) OHIO RESIDENT HUNTING or FISHING LICENSE - Current or previous year.
- _____ 19) PROFESSIONAL LICENSE - Issued by an Ohio governmental agency.
- _____ 20) PROPERTY TAX BILL or RECEIPT.
- _____ 21) PUBLIC ASSISTANCE CHECK STUB or FOOD STAMP CARD - Issued by a governmental agency.
- _____ 22) OHIO SALES TAX or BUSINESS LICENSE.
- _____ 23) SELECTIVE SERVICE REGISTRATION ACKNOWLEDGEMENT CARD.
- _____ 24) TRANSPORTATION SECURITY ADMINISTRATION (TSA) LETTER.

- _____ 25) "GVCA PROOF OF OHIO RESIDENCY — CERTIFIED STATEMENT" in the following situations where **none** of the above forms of proof are available:
 - _____ a) In the case of a dependent child below mandatory school age, from the CHILD'S PARENT OR GUARDIAN who is verified as living at the same address, signed in the presence of a GVCA official, or
 - _____ b) In the case of married person, from the applicant's spouse who is verified as living at the same address, signed in the presence of a GVCA official.
Proof of marital relationship is required.

GVCA PROOF OF OHIO RESIDENCY-CERTIFIED STATEMENT

This form must be completed when the Applicant for GVCA Activity Pass cannot provide proof of a Greenwood Village street address through documents on the GVCA Proof of Residency Documents list.

- A dependent child may have an address confirmed by a parent or guardian who has proof for the same address.
- A married person may have an address confirmed by a spouse who has proof for the same address.

PLEASE TYPE OR PRINT ALL INFORMATION LEGIBLY. ALL FIELDS ARE REQUIRED, EXCEPT WHERE NOTED.

APPLICANT'S FIRST NAME	M. I.	LAST NAME	DATE OF BIRTH
STREET #	STREET NAME		UNIT #
			CITY, STATE, ZIP Sagamore Hills, Ohio, 440676

I certify that I am the person described above, that I am a permanent resident of Greenwood Village in Sagamore Hills, Ohio, that I do not have documentary proof for the above street address, that I am authorized to use the above address to receive mail and legal notices, and that I request that the address be entered as my address for any GVCA Activity Pass issued to me.

APPLICANT'S SIGNATURE: X _____ DATE: _____

CERTIFICATION BY PARENT OR GUARDIAN OF DEPENDENT CHILD OR SPOUSE OF MARRIED APPLICANT

<input type="checkbox"/> PARENT OR STEP-PARENT <input type="checkbox"/> GUARDIAN <input type="checkbox"/> SPOUSE		
FIRST NAME	M.I.	LAST NAME

I certify that I am the parent, stepparent, guardian, or spouse of the applicant as indicated above, that the applicant is a permanent resident of Greenwood Village in Sagamore Hills, Ohio, that my address and the applicant's address are the same, and that I have presented documentary proof of my Greenwood resident street address.

PARENT / GUARDIAN / SPOUSE SIGNATURE: X _____ DATE: _____